

# UNIVERSITY FACULTY SENATE FORMS

## Academic Program Approval

This form is a routing document for the approval of new and revised academic programs. Proposing department should complete this form. A checklist is available to assist in the preparation of a proposal. For more information, call the Faculty Senate Office at 831-2921.

**Submitted by:** Lynn Worden phone number 831-1922

**Department:** Human Development and Family Studies email address worden@udel.edu

**Date:** 10/29/14

**Action:** Revise Early Childhood Education Major  
(Example: add major/minor/concentration, delete major/minor/concentration, revise major/minor/concentration, academic unit name change, request for permanent status, policy change, etc.)

**Effective term** 15 F  
(use format 04F, 05W)

**Current degree** BS  
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

**Proposed change leads to the degree of:** BS  
(Example: BA, BACH, BACJ, HBA, EDD, MA, MBA, etc.)

**Proposed name:** N/A  
Proposed new name for revised or new major / minor / concentration / academic unit (if applicable)

### Revising or Deleting:

**Undergraduate major / Concentration:** Early Childhood Education BS  
(Example: Applied Music – Instrumental degree BMAS)

**Undergraduate minor:** \_\_\_\_\_  
(Example: African Studies, Business Administration, English, Leadership, etc.)

**Graduate Program Policy statement change:** \_\_\_\_\_  
(Must attach your Graduate Program Policy Statement)

**Graduate Program of Study:** \_\_\_\_\_  
(Example: Animal Science: MS Animal Science: PHD Economics: MA Economics: PHD)

**Graduate minor / concentration:** \_\_\_\_\_

**Note:** all graduate studies proposals must include an electronic copy of the Graduate Program Policy Document, highlighting the changes made to the original policy document.

**List new courses required for the new or revised curriculum. How do they support the**

**overall program objectives of the major/minor/concentrations)?**

(Be aware that approval of the curriculum is dependent upon these courses successfully passing through the Course Challenge list. If there are no new courses enter "None")

None

**Supply support letter from the Library, Dean, and/or Department Chair if needed**

(all new majors/minors will need a support letter from the appropriate administrator.)

N/A

**Supply a resolution for all new majors/programs; name changes of colleges, departments, degrees; transfer of departments from one college to another; creation of new departments; requests for permanent status. See example of resolutions.**

N/A

**Explain, when appropriate, how this new/revised curriculum supports the 10 goals of undergraduate education: <http://www.ugs.udel.edu/gened/>**

N/A

**Identify other units affected by the proposed changes:**

(Attach permission from the affected units. If no other unit is affected, enter "None")

Copies of emails from the departments that offer the non-HDFS courses affected by the change are attached. MUED 390 Music in Early Childhood has been primarily for Early Childhood Education majors. It was formerly a required course for the major, but was changed to a Focused Elective, approved by the Music department for the 2011 catalog.

**Describe the rationale for the proposed program change(s):**

(Explain your reasons for creating, revising, or deleting the curriculum or program.)

Currently, the Early Childhood Education (ECE) major has a requirement called the Focused Elective, which is a three credit course chosen from a list housed in the Human Development and Families Studies (HDFS) Advisement Center and posted on the HDFS website. The Undergraduate Studies Committee for the Faculty Senate has requested that the approved courses be specified in the catalog. The purpose of Focused Elective is to allow ECE majors to choose a course that relates directly to the major, but that fits in with the students' specific interests. The following courses were approved as appropriate Focused Elective choices, although ECE majors may also choose a course not on the list in consultation with an academic advisor:

- HDFS 230 Families and their Communities
- HDFS 270 Families and Developmental Disabilities
- HDFS 328 Introduction to the Research Process
- HDFS 416 Books for Early Childhood
- HDFS 427 Parenting through the Lifespan
- EDUC 258 Cultural Diversity, Schooling and the Teacher
- EDUC 395 Building Communities of Learners in Urban Contexts
- EDUC 440 Literacy Instruction for English Language Learners
- MUED 390 Music in Early Childhood
- NTDT 200 Nutrition Concepts

In addition to identifying specific Focused Electives, the catalog will now also reflect the Praxis tests required for endorsement for certification in the state of Delaware.

**Program Requirements:**

(Show the new or revised curriculum as it should appear in the Course Catalog. If this is a revision, be sure to indicate the changes being made to the current curriculum and **include a side-by-side comparison** of the credit distribution before and after the proposed change.) See example of side by side.

DEGREE: BACHELOR OF SCIENCE MAJOR: EARLY CHILDHOOD EDUCATION		DEGREE: BACHELOR OF SCIENCE MAJOR: EARLY CHILDHOOD EDUCATION	
CURRICULUM CREDIT		CURRICULUM CREDIT	
UNIVERSITY REQUIREMENTS		UNIVERSITY REQUIREMENTS	
ENGL 110 Critical Reading and Writing (minimum grade C-)	3	ENGL 110 Critical Reading and Writing (minimum grade C-)	3
First Year Experience (FYE)	0-4	First Year Experience (FYE)	0-4
Discovery Learning Experience (DLE)	3	Discovery Learning Experience (DLE)	3
Multi-Cultural Course	3	Multi-Cultural Course	3
Creative Arts and Humanities	3	Creative Arts and Humanities	3
History and Cultural Change	3	History and Cultural Change	3
Mathematics, Natural Sciences and Technology	3	Mathematics, Natural Sciences and Technology	3
Social and Behavioral Sciences	3	Social and Behavioral Sciences	3
Some university requirements <u>may</u> be met by your major requirements. See your advisor for a planning guide.		Some university requirements <u>may</u> be met by your major requirements. See your advisor for a planning guide.	
MAJOR REQUIREMENTS		MAJOR REQUIREMENTS	
ENGL 200 or higher	3	ENGL 200 or higher	3
Creative Arts and Humanities Or Foreign Language (including: CHIN, FREN, GREK, GRMN, HEBR, ITAL, JAPN, LATN, PORT, RUSS, SPAN, if Creative Arts and Humanities requirement is fulfilled by English Literature course)	3	Creative Arts and Humanities Or Foreign Language (including: CHIN, FREN, GREK, GRMN, HEBR, ITAL, JAPN, LATN, PORT, RUSS, SPAN, if Creative Arts and Humanities requirement is fulfilled by English Literature course)	3
History and Cultural Change (3 credits of this requirement fulfills the University History and Cultural Change requirement)	6	History and Cultural Change (3 credits of this requirement fulfills the University History and Cultural Change requirement)	6
Social and Behavioral Sciences (Fulfills University Social and Behavioral Sciences requirement)	3	Social and Behavioral Sciences (Fulfills University Social and Behavioral Sciences requirement)	3
BISC105 Human Heredity and Development (Fulfills University Mathematics, Natural Sciences, and Technology requirement)	3	BISC105 Human Heredity and Development (Fulfills University Mathematics, Natural Sciences, and Technology requirement)	3
Additional Two 4 credit courses from Mathematics, Natural Sciences, and Technology w/labs	8	Additional Two 4 credit courses from Mathematics, Natural Sciences, and Technology w/labs	8
MATH251 Numbers and Operations for K-8 Teachers (C- or better required)	3	MATH251 Numbers and Operations for K-8 Teachers (C- or better required)	3
MATH252 K=8 Math: Rationals and Probability		MATH252 K=8 Math: Rationals and Probability	

Or MATH253 K-8 Math: Geom., Alg., and Measurement	3	Or MATH253 K-8 Math: Geom., Alg., and Measurement	3
EDUC230 Introduction to Exceptional Children	3	EDUC230 Introduction to Exceptional Children	3
<b>Focused Elective</b>	3	<b>Focused Elective</b>	3
(see HDFS Department for list of approved courses)		(Choose one of the following: HDFS 230 Families and their Communities HDFS 270 Families and Developmental Disabilities HDFS 328 Introduction to the Research Process HDFS 416 Books for Early Childhood HDFS 427 Parenting through the Lifespan EDUC 258 Cultural Diversity, Schooling and the Teacher EDUC 395 Building Communities of Learners in Urban Contexts EDUC 440 Literacy Instruction for English Language Learners MUED 390 Music in Early Childhood NTDT 200 Nutrition Concepts	
HDFS201 Life Span Development	3	HDFS201 Life Span Development	3
HDFS202 Diversity and Families	3	HDFS202 Diversity and Families	3
HDFS220 Child Development I: Prenatal to Age 3	3	HDFS220 Child Development I: Prenatal to Age 3	3
HDFS221 Child Development II: 3-8 years	3	HDFS221 Child Development II: 3-8 years	3
HDFS222 Inclusive Curriculum: Birth to Grade 2	3	HDFS222 Inclusive Curriculum: Birth to Grade 2	3
HDFS224 Practicum in Inclusive Curriculum: Birth to Grade 2	3	HDFS224 Practicum in Inclusive Curriculum: Birth to Grade 2	3
HDFS355 Professional Issues in ECDE	3	HDFS355 Professional Issues in ECDE	3
HDFS406 Supporting Literacy in Early Childhood Education	3	HDFS406 Supporting Literacy in Early Childhood Education	3
HDFS411 Inclusive Curriculum and Assessment: Infants and Toddlers	3	HDFS411 Inclusive Curriculum and Assessment: Infants and Toddlers	3
HDFS412 ECE Math Curriculum and Assessment	3	HDFS412 ECE Math Curriculum and Assessment	3
HDFS413 ECE Science Curriculum and Assessment	3	HDFS413 ECE Science Curriculum and Assessment	3
HDFS414 Guidance and Behavior Support: Birth to Grade 2	3	HDFS414 Guidance and Behavior Support: Birth to Grade 2	3
HDFS424 Professional Development Seminar 1	3	HDFS424 Professional Development Seminar 1	3
HDFS425 Professional Development Seminar 2	3	HDFS425 Professional Development Seminar 2	3
HDFS431 Field Experience: Infants and Toddlers	1	HDFS431 Field Experience: Infants and Toddlers	1
HDFS432 Field Experience: Preschool-K	2	HDFS432 Field Experience: Preschool-K	2
HDFS433 Field Experience: K- Grade 2	1	HDFS433 Field Experience: K- Grade 2	1
HDFS435 Programs for Children with Exceptionalities	3	HDFS435 Programs for Children with Exceptionalities	3
HDFS441 Advanced Inclusive Curriculum 1	3	HDFS441 Advanced Inclusive Curriculum 1	3
HDFS442 Advanced Inclusive Curriculum 2	3	HDFS442 Advanced Inclusive Curriculum 2	3
HDFS470 Families and Children at Risk	3	HDFS470 Families and Children at Risk	3
EDUC400 Student Teaching	6	EDUC400 Student Teaching	6
EDUC400 Student Teaching	6	EDUC400 Student Teaching	6
Prerequisites for EDUC400 Student Teaching: a GPA 2.50 and a major field index of 2.75 (information on courses designated in major field is available from Department Office) and a minimum grade of C- in all HDFS courses, EDUC230, and the Focused Elective.		Prerequisites for EDUC400 Student Teaching: a GPA 2.50 and a major field index of 2.75 (information on courses designated in major field is available from Department Office) and a minimum grade of C- in all HDFS courses, EDUC230, and the Focused Elective.	
<b>Praxis Test Requirements</b> ECE students must complete the following Praxis test requirements:		<b>Praxis Test Requirements</b> ECE students must complete the following Praxis test requirements:	
<b>Praxis I:</b> Passing score on the Praxis I test, all three		<b>Praxis Core:</b> Passing score on the Praxis Core Academic	

subtests (reading, passing score- 175; writing, passing score- 173; and mathematics, passing score- 174), prior to enrollment in HDFS412.

**Praxis II:** Proof of having taken an appropriate academic CONTENT area test (e.g. Praxis II in Elementary Content Knowledge or Fundamental Subject Area Test) or a state-designated academic content area test

Skills for Educators tests in reading, writing, and mathematics according to the State of Delaware guidelines.

**Praxis II:** Proof of having taken and passed the Praxis II tests that are required for State of Delaware teacher certification in Early Childhood Education and Special Education. Students must pass these Praxis II tests according to the State of Delaware guidelines in order to earn institutional recommendation for teacher certification. This institutional recommendation is noted on students' transcripts and is needed to apply for teacher certification in Delaware and other states.

**ROUTING AND AUTHORIZATION:**

(Please do not remove supporting documentation.)

Department Chairperson [Signature] Date 12/8/14  
Dean of College [Signature] Date 12-15-14  
Chairperson, College Curriculum Committee [Signature] Date 12/8/14  
Chairperson, Senate Com. on UG or GR Studies \_\_\_\_\_ Date \_\_\_\_\_  
Chairperson, Senate Coordinating Com. \_\_\_\_\_ Date \_\_\_\_\_  
Secretary, Faculty Senate \_\_\_\_\_ Date \_\_\_\_\_  
Date of Senate Resolution \_\_\_\_\_ Date to be Effective \_\_\_\_\_  
Registrar \_\_\_\_\_ Program Code \_\_\_\_\_ Date \_\_\_\_\_  
Vice Provost for Academic Affairs & International Programs \_\_\_\_\_ Date \_\_\_\_\_  
Provost \_\_\_\_\_ Date \_\_\_\_\_  
Board of Trustee Notification \_\_\_\_\_ Date \_\_\_\_\_

Revised 02/09/2009 /khs

Emails from department chairs approving Focused Electives for the ECE major:

**From:** "Ferretti, Ralph P" <[ferretti@udel.edu](mailto:ferretti@udel.edu)>  
**Date:** December 2, 2014 at 6:15:14 PM EST  
**To:** "Hallam, Rena A" <[rhallam@udel.edu](mailto:rhallam@udel.edu)>  
**Cc:** "Glass, Laura Simmering" <[lglass@udel.edu](mailto:lglass@udel.edu)>, "Ferretti, Ralph P" <[ferretti@udel.edu](mailto:ferretti@udel.edu)>  
**Subject:** Re: ECE Focused Elective Options

Hi Rena,

The SOE is pleased to support the inclusion of EDUC 258, 395, and 440 on the list of Focused Electives for ECE majors. We will submit a course revision proposal for EDUC 395 during the Fall 2015 course revision cycle so that ECE students are permitted to take the course. Next year the ECE students can take EDUC 395 with the permission of the instructor.

Ralph

-----

Ralph P. Ferretti  
Director, School of Education  
Professor of Education,  
and Psychological & Brain Sciences  
email: [ferretti@udel.edu](mailto:ferretti@udel.edu)  
phone: (302) 831-1644

**From:** <Hallam>, Rena A <[rhallam@udel.edu](mailto:rhallam@udel.edu)>  
**Date:** Monday, November 24, 2014 at 12:53 PM  
**To:** "Glass, Laura Simmering" <[lglass@udel.edu](mailto:lglass@udel.edu)>  
**Cc:** "Ferretti, Ralph P" <[ferretti@udel.edu](mailto:ferretti@udel.edu)>  
**Subject:** ECE Focused Elective Options

Hi Laura and Ralph,

HDFS has been asked by the Faculty Senate Undergraduate Studies Committee to obtain formal approval for courses for the Focused Elective requirement for the Early Childhood Education (ECE) major. The purpose of the Focused Elective is to give ECE majors an option to explore a content area that would be helpful for teachers of young children. Until now, we have been recommending certain courses, but for the fall 2015 catalog we will have a formally approved list. We would like to include the following courses on the list of approved Focused Electives for ECE majors from SOE:

- EDUC 258 Cultural Diversity, Schooling and the Teacher
- EDUC 395 Building Communities of Learners in Urban Contexts
- EDUC 440 Literacy Instruction for English Language Learners

We anticipate no more than five students at a time taking these courses. EDUC 395 currently is not open to ECE majors. It does not appear that the other courses have restrictions. Will you approve allowing ECE majors to choose these courses as part of their focused elective? Please let me know if you have any questions or concerns.

Thanks for your consideration.

Rena

Rena A. Hallam, Ph.D.  
Interim Chair and Associate Professor, Department of Human Development and Family Studies  
Associate Director, Delaware Institute for Excellence in Early Childhood  
111 Alison West  
University of Delaware  
Newark, DE 19716  
302-831-6563

**From:** P Peterson [<mailto:pmpeter@udel.edu>]  
**Sent:** Monday, November 24, 2014 1:24 PM  
**To:** Hallam, Rena A  
**Subject:** Re: Focused Elective for ECE Majors

Dear Dr. Hallam,

This email serves as formal permission for the Department of Human Development and Family Studies to include NTDT 200, Nutrition Concepts, on your list of focused electives for the Early Childhood Education (ECE) major.

If I can be of any further assistance, please do not hesitate to contact me.

Sincerely,

Mike Peterson

Michael Peterson Ed.D.  
Professor and Chair  
Department of Behavioral Health and Nutrition  
University of Delaware  
[pmpeter@udel.edu](mailto:pmpeter@udel.edu)  
302-831-1014

On Mon, Nov 24, 2014 at 1:20 PM, Hallam, Rena A <[rhallam@udel.edu](mailto:rhallam@udel.edu)> wrote:

Hi Mike,

HDFS has been asked by the Faculty Senate Undergraduate Studies Committee to obtain formal approval for courses for the Focused Elective requirement for the Early Childhood Education (ECE) major. The purpose of the Focused Elective is to give ECE majors an option to explore a content area that would be helpful for teachers of young children. Until now, we have been recommending certain courses, but for the fall 2015 catalog we will have a formally approved list. We would like to include *NTDT 200 Nutrition Concepts* on our list of focused electives. Would your department approve of HDFS listing this course as part of our focused elective options for ECE majors? We would not need you to reserve seats for our majors in this course



because it is on the breadth list. We anticipate fewer than five students taking the course each semester. Please let me know if you have any questions or concerns.

Thanks for your consideration.

Rena

Rena A. Hallam, Ph.D.

Interim Chair and Associate Professor, Department of Human Development and Family Studies

Associate Director, Delaware Institute for Excellence in Early Childhood

111 Alison West

University of Delaware

Newark, DE 19716

302-831-6563